

# State Interagency Coordinating Council

## Meeting Minutes

*Wednesday, July 22, 2009*

Highline School District, 15675 Ambaum Blvd., SW, Burien, WA

---

### **Attendance:**

#### **Members**

Jane Campbell, King County DD County Human Services  
Charles Cowan, MD, Service Provider Physician  
Commander Victoria Crescenzi, MD, Military  
René Denman, Parent  
Representative Mary Lou Dickerson, Legislature  
Melinda Dyer, OSPI/Education of Homeless Children and Youth  
Sarah Fader, Parent  
Steven Finch, Service Provider, School District  
Kathy Fortner, Service Provider, Neurodevelopmental Center  
Marijean Holland, Office of Insurance Commissioner  
Christine Johnson, Service Provider, Head Start  
Pat Haines (Lisa LaRue), Department of Early Learning, Child Care  
Michael Luque, DSHS/Children's Administration (Foster Care)  
Dennis Mathews, Service Provider, Education  
Maria Nardella, Department of Health  
Diane Patterson, Service Provider, Public Health  
Marie Preftes Arenz, Parent  
Sharon Reddick, DSHS/Health and Recovery Services Administration (Medicaid)  
Linda Rolfe, DDD Director, DSHS/Lead Agency  
Bonnie Sandahl, SICC Chair  
Kristine Slentz, Personnel Preparation, Higher Education  
Janet Spybrook, Personnel Preparation  
Tiffany Wheeler-Thompson, Parent  
Dawn Williams, Head Start Agency  
Dani Wykes, Parent

#### **Members Unable to Attend**

Sheila Ammons, Office of the Superintendent of Public Instruction  
Molly Chavez, Washington Migrant Council  
Alan Garrels, Department of Services for the Blind  
Amy Kocher, Parent  
Robin McIlvaine, DSHS/Children's Mental Health

**Others Attending**

Angie Ahn-Lee, Snohomish County ITEIP

Leilani Dela Cruz, King County Division of Developmental Disabilities

Lisa Greenwald, Kinderling Center

Debbie Jackson, Washington PAVE, Parent Participation Assistant

Cassie Johnston, Washington PAVE, Parent Participation Coordinator

Ella McMillin, ADSA, Division of Developmental Disabilities-Everett

Janie Nelson-Clark, Concerned Citizens

Philip Olson, Progress Center

Robbie Rohr, Wonderland Development Center

Brian Sarensen, Pierce County Human Services

Mike Stewart, Boyer Children's Clinic

Dr. Kathy TeKolste, NW Medical Home

Candy Watkins, A Step Ahead

Jan Wrathall, King County Division of Developmental Disabilities

**Infant Toddler Early Intervention Program Staff Who Participated**

Karen Walker, Acting Program Director

Kathy Blodgett, Program Consultant

Wayne Vrona, Program Consultant

Linda Jennings, Program Support

**BUSINESS MEETING**

**I. Introductions/Announcements:**

---

Chair Bonnie Sandahl called the meeting to order. She asked the Council to make introductions. Introductions were also made of the visitors attending.

**Motion:** A motion was made to approve the April 22, 2009 minutes. The motion was seconded and passed.

**Motion:** A motion was made to accept the July 22, 2009 agenda. The motion was seconded and passed.

## II. SICC Strategic Plan

---

Greg Abel, from Sound Options Group, LLC, facilitated the morning session. Discussion centered on six areas.

### HIGHLIGHTS:

- SICC Objectives
  - Balancing task and maintenance
  - Define and clarify the purpose and cope of responsibility of the SICC
  - Identify potential areas of focus
  - Organize Council accordingly
- Elements of an Effective Team
- Understanding Your Purpose or Goal
- ITEIP Goals: 2009-2010
- Assumption Paper (Activity)
- Roles of Individual Team Members

SICC voted these topics for priority:	Votes
1. Market services to the public, legislature, and referral sources; change name from ITEIP to Birth to Three program	20
2. Move to DEL	15
3. DDD adopt state regulatory language for Part C, in a timely manner	12
4. Providing quality, appropriate, family-center, individualized services (provide definition)	10
4. Data System – advise on improvements	10
5. Increase Birth to 12 months Childfind	9
6. Training for FRCs	8
6. Increase services available following Childfind, using creative options (i.e. internships)	8
7. Effective, focused use of stimulus funds	7
7. Determine cost of service per child for appropriate services, using stimulus dollars	7
8. Standardize guidelines for entry into birth – 12 months	4
8. Transition	4
8. Common vision for success	4
9. Influence emerging health care reform – n.d. therapies	3
10. Advise on efficient use of current funding – stable funding base, legislative strategy	1

- The Council developed the following definitions:  
 What does “advisory” mean?  
*Providing informed input and opinion based on thorough understanding and individual expertise (that is acted upon).*  
 What does “assist” mean?  
*Providing input and informed opinion to five state agencies, not just ITEIP.*

- As Council Members, we assume:
  - We are agents of change and/or improvements and will be listened to and respected.
  - We will be data driven without data overload, not only for the kids we serve. How do we use data to look at how we do our work that is relevant?
  - The chairs of the committees are representing the committee voice.
  - There will be some action (positive changes) based on SICC recommendations.
  - Changes will be in the best interest of children/families – improve services to families.
  - We can measure results.
  - We are here to help the state (DSHS/all agencies/government) understand our voice and needs to help the path become better and easier in the future.
  - Members will:
    - Bring knowledge and expertise, and be prepared
    - Will be recognized and valued
    - Will be given appropriate information and the support needed to make informed decisions (with time before meetings)
    - Look at recommendations and act on it
    - Have ITEIP respond to SICC in a timely manner (not five meetings later or forgotten. Include yes/no and why – feedback in closing the loop)
  - ITEIP staff will take our advice and act on seriously. (Identify barriers if not possible. ITEIP to give rationale, if not followed.)
  - Within ITEIP there is a clear vision, workplan (each meeting is a subset of plan), and ITEIP can take advice. SICC informs and clear role of members of advising and assisting – what level of decision-making is available?
  - Members will speak the same language, without acronyms.
  - All will think in terms of statewide infrastructure (regulations and funding) and focus on seamless, equitable services for all – statewide, accessible (practical implementation).
  - All people understand the workings and organizational relationships within birth to three.
  - We know and fully understand each proposal that comes to the table (purpose).
  - We assume the role is to develop strategies to impact systems change.
  - We have the authority to make decisions (or take back to the agency to get that accomplished).
  - We get what we need to decide on before the meeting, in order to prep decision maker.
  - ITEIP makes decisions that are not brought to the SICC.

### **III. Remembering Judi Moore**

---

Karen Walker reflected on Judi's work as Chair of the SICC, her years with the SICC Funding Committee, and working with ITEIP. Members of the Council and audience shared memories and stories of Judi. Mike Stewart, Director of Boyer Children's Center, also reflected on Judi's work with the Council and thanked them for taking time to remember her.

#### IV. Division of Developmental Disabilities (DDD) Update

---

Linda Rolfe, Director of the Division of Developmental Disabilities gave the Council an update.

##### HIGHLIGHTS:

- New DSHS Secretary is Susan Dreyfus. Before becoming DSHS Secretary May 18, 2009, she served as executive vice president for strategy with Rogers Behavioral Health System, Inc., the largest non-profit behavioral health provider in Wisconsin, serving children and adults from across the nation. Secretary Dreyfus is very knowledgeable of children's issues.
- Pending Litigation for DDD
- 2009-2011 Budget Reduction considerations
- Shared cost savings for Long Term Care and DDD

#### V. American Recovery and Reinvestment Act of 2009 (ARRA)

---

Karen Walker discussed ARRA Part C Individuals with Disabilities Education Act funds and the guidance that has been received. ITEIP has tabulated the results of the statewide survey. To rank order and prioritize the responses, ITEIP used the following formula:

*(Extremely important + Very Important) MINUS (Somewhat Important + Not Very Important)*

Priority	Allowable Activity
1	Develop intensive programs and initiatives to train and support families, including families whose primary language is not English, in working with their infants and toddlers with disabilities and effectively communicating their children's needs. (Question 3)
2	Provide in-service training on evidence-based practices to EIS program staff and EIS providers to ensure that infants and toddlers with disabilities and their families receive high quality early intervention services in a timely manner. (Question 1)
3	Expand child find activities to ensure that all states meet their performance targets related to serving infants under age one and infants and toddlers birth through age two. (Question 2)
4	Develop and implement a joint state policy to provide early intervention services with other early childhood and related programs in the state. (Question 8)
5	Purchase equipment for use by qualified personnel such as occupational and speech therapists to increase their ability to provide effective services. (Question 7)

Priority	Allowable Activity
6	Support development of high quality state and local data systems to collect valid and reliable data for use in improving the timely delivery of early intervention services, the transition of children receiving services under Part C to the Part B preschool program, the tracking of early childhood outcome data as children exit the program and enter preschool and school, and in meeting data reporting requirement son the state's and EIS programs' performance on early childhood priority areas. (Question 4)
7	Obtain state-of-the-art assistive technology devices and provide training to qualified personnel on the use of such devices to support the functional development of infants and toddlers with disabilities. (Question 5)
8	Implement innovative program strategies for improving the statewide services program, such as web-based systems for developing Individualized Family Service Plans (IFSPs) and transition plans for toddlers with disabilities as they exit the Part C program. (Question 6)

- ITEIP will compare the comments received from the statewide survey to the priorities as determined by the Council.
- ARRA focus is on capacity building, not direct services.

**Motion:** The Public Policy Committee presented a motion to have ITEIP create a report showing their recommended disbursement of the ARRA funds. The motion was seconded and passed.

**Motion:** The Public Policy Committee presented a motion to have the Division of Developmental Disabilities birth to three eligibility align with Part C eligibility. The motion was seconded and passed.

**Motion:** The Public Policy Committee presented a motion to have the Council formally support moving ITEIP from DSHS to the Department of Early Learning.

Discussion.

Friendly Amendment: The sense of the Council is in favor of a move. However, a more thorough discussion at the October 28<sup>th</sup> SICC is needed before the Public Policy's motion can be voted upon. The friendly amendment was seconded and passed.

## **VI. Committee Reports**

---

***Data Committee***, Kathy Fortner

Did not meet.

***Family Leadership and Involvement Committee (FLIC)***, Rene' Denman

HIGHLIGHTS:

- Reviewed PowerPoint “Families are Important”
  - How it is used, responses, next steps
- Beginning work on “Transition” PowerPoint for state distribution
- Discussed how FLIC can give input to the FRC Training Committee
- Discussed Conversations with Families, October in Bellingham

***Funding Committee***, Steve Finch

Did not meet.

***Personnel and Training Committee***, No Chair

Did not meet.

***Public Policy Committee***, Cecile Lindquist

HIGHLIGHTS:

- The Committee supports moving ITEIP into Department of Early Learning and encourages negotiations as soon as possible.
- Discussion on OSEP verification site visit
- The Committee recommends that a cost study be done to determine cost per child.
- The Committee recommends that the ARRA funds remain with ITEIP to develop an infrastructure for a statewide system/structure. ITEIP will continue to consider stakeholder identified priorities and statewide needs to determine if funds are available to disburse to local lead agencies.
- Early Intervention Day (Birth to Three) will be held at the Capital during legislature’s session. The Committee recommends either February 2 or February 4, 2010. The Committee will work with CICC’s to establish local system parent participation.
- The Committee recommends that DDD birth to three eligibility aligns with Part C eligibility.

***Services Committee***, Diane Patterson

Did not meet.

Meeting adjourned.

SICC Minutes

July 22, 2009

Page 8 of 8

**Conversations with Families**

***Tuesday, October 27, 2009***

Bellingham, WA 98225

**Next SICC Meeting Date:**

***Wednesday, October 28, 2009***

8:30 a.m. – 3:30 p.m. with a working lunch

Peace Health Education Center

Meeting Room A

Bellingham, WA 98225

360-738-6739